

Technology Services Computing Resources Usage Policy

The Wallace Community College Selma Computing Resources Usage Policy governs electronic communication conducted through the Wallace Community College Selma's wired and wireless network, hosted and non-hosted server systems, personal computers, laptops, printers, software, communication devices, and network resources.

The Computing Resources Usage Policy governs all users including guests, community library patrons, as well as students and employees who are legitimately affiliated with Wallace Community College Selma. Computing resources are intended to facilitate the exchange of information consistent with business activities, and academic purposes of the institution.

Policy Oversight: This policy shall be governed by the policies of Wallace Community College Selma, the laws of the state of Alabama, and United States federal law. The Computing Resources Usage Policy is created and amended under the authority of the Technology Committee. Failure to enforce any provision of this agreement shall not constitute or be construed as a waiver of such provision or of the right to enforce such provision.

Condition of Use: Access to Wallace Community College Selma computing resources shall be provided on an as-is basis with no guarantee of quality or availability. Network access is dependent on the availability of network bandwidth and related equipment. Processes necessary for conducting normal college business, ensuring campus safety, delivery of VoIP services, and instructional delivery are given usage priority. As a condition of access to network/Internet resources, employees are required to sign the Employee Acknowledgment Form found in the WCCS Faculty/Staff Handbook. Employees who violate the Computing Resources Usage Policy are subject to disciplinary actions, in accordance with institutional, state policies and federal laws. Students who violate the Computing Resources Usage Policy are subject to disciplinary action as stated in the Student Handbook section of the college catalog. Community members who violate this policy while utilizing open campus computing resources are subject to being banned from using the college's equipment and Internet access.

Administrative Privilege: All network access using Wallace Community College Selma's equipment and/or resources will be administered by and coordinated through the Technology and Information Services Department. Wallace Community College Selma reserves the right to monitor, collect and store all electronic activity conducted on the Wallace Community College Selma network without consent or notification. Use of the Wallace Community College Selma network or computer resources constitutes acceptance of such monitoring. The Technology and Information Services Department reserves the right to access any user's account, electronic files, or transmissions for administrative purposes including archiving, system maintenance and repair, or as directed by the college president, designee, or employee's supervisor. The Technology and Information Services Department also reserves the right to suspend use of an account in the event the employee's password has been compromised, the employee is in violation of this network access policy, or as directed by the college president, designee, or employee's supervisor.