WKO 120: READY TO WORK I

This course provides a career pathway for individuals with limited education and employment experience by providing them with entry level skills. Topics covered include workplace documents, applied math, graphic literacy, diversity, ethics, harassment, workplace violence, precision measurement, workplace safety and basic computer skills. Successful completion of this course earns the student the National Career Readiness Certificate.

Credits: 2
Lab Hours: 1
Lecture Hours: 1
Prerequisites:
As required by program.