

CIS 146: Microcomputer Applications

This course is an introduction to the most common microcomputer software applications. These software packages should include typical features of applications, such as word processing, spreadsheets, database management, and presentation software. Upon completion, students will be able to utilize selected features of these packages. This course will help prepare students for the MOS and IC3 certification. This course or an equivalent is CORE for the AAT and AAS CIS programs. Students must complete this course with at least a "C" average.

Credits: 3

Prerequisites:

Basic Keyboarding Skills Required.

Program: [Computer Information Systems](#)